

EBIT

~ Minutes for September 17, 2011 ~

Present:	Angela Baraniuk, Nicole Belanger, Chad Halstead, Susana Hawryshko, Jeff Lesage, Lisa Marshall, Cynthia Zelenewich	
Regrets:	Paula Amaral, Cathy Chalmers, Suzy Martins, Darryl McRae	
AGENDA ITEM	DISCUSSION/DECISION	ACTION REQUIRED
1) Call to order	<ul style="list-style-type: none"> 9:30 a.m. (MTS Building) 	
2) Approval of Agenda	<ul style="list-style-type: none"> Approved by Susana and Angela. 	
3) Approval of Minutes	<ul style="list-style-type: none"> Approved by Chad and Angela. 	<ul style="list-style-type: none"> All previous action items have been completed except Constitution addition which can't take place until SAG.
4) President's Report (Nicole Belanger) a) SAG 2011	<ul style="list-style-type: none"> Program was corrected over summer and sent to MTS for revisions. Pass it around. Registration – PayPal works. Program is on MTS site. Waiting for it to be on our site. Should be ready later today. Nicole sent out Friends of Conference letters to get items for goodie bags. Need to send out constitutional changes to EBIT membership. This includes the change of our newsletter and journal amounts. SAGE responsibilities list was altered. Susana bought the sticky notes as the EBIT gift to members. Nicole contacted retirees that she was told about. Need to know if others have retired. 	<ul style="list-style-type: none"> Nicole to send out friends of conference letter to Hydro, Staples (not Pembina), McDonald's, New Booster Juice at KP (Brian Seebalck or Jeff Polson), Radio Stations, other banks. Academy of broadcasting, Freeze Frame, the City, Prairieview. Angela will look into cookie idea for snack. Nicole to email membership constitutional changes to EBIT membership regarding journal and newsletters. Nicole to email Patrick about availability of urn for coffee in the morning. Susana to look into decorations. Nicole to email Patrick to find out the number of tables in the cafeteria and if background music is possible. Nicole to email Patrick about student volunteers. Everyone to let Nicole know of retirees.
b) Newsletter Draws	<ul style="list-style-type: none"> Nicole made a motion to change the number of newsletter incentive draws from three a year to four a year, also to change the amount of each draw from \$100 to \$75. Motion carried. 	

	<ul style="list-style-type: none"> • Draw held for the last \$100 winner – Chad Halstead. 	
c) Twitter	<ul style="list-style-type: none"> • EBI has seven followers on Twitter. • EBIT is following NBEA, Ian Jukes, and Darren Kuropatwa. 	<ul style="list-style-type: none"> • Nicole to tweet SAGE registration, SAGE day and location, and our new website • Nicole should also have our account follow Faith Popcorn, Tonya Skinner, and Ted Talks
d) IDATE Award	<ul style="list-style-type: none"> • No applicants this year. • Discussion took place of possible reasons for no applicants. 	<ul style="list-style-type: none"> • Cynthia to change letter to read due date of April 30
e) Teacher Recognition Award	<ul style="list-style-type: none"> • No nominations this year • Discussion about changing deadline for nominations to a slower time of year for teachers. 	<ul style="list-style-type: none"> • Nicole to email membership regarding constitutional changes for recognition award deadline moving to April 30.
f) U o f M Entrance Scholarships	<ul style="list-style-type: none"> • They are not changing their entrance scholarships courses. 	<ul style="list-style-type: none"> • Nicole email Asper School of Business Dean to get assistance regarding our next step.
g) Banking Signatures	<ul style="list-style-type: none"> • All completed 	
5) Curriculum Committee Report (Angela Baraniuk)	<ul style="list-style-type: none"> • Plan for workshops after SAG. • Discussed having a survey about what sessions teachers want to see throughout the year. • ISO Futures in Business and Start Your Own Business courses are currently being re-written. 	<ul style="list-style-type: none"> • Angela, Chad and Nicole to make survey.
6) Publication's Editor Report (Susana Hawryshko)	<ul style="list-style-type: none"> • September newsletter is due. We need resources. • Nicole received an email from a health therapist offering articles. Discussion took place as to the validity. All agreed idea is a good one. • Newsletter will go out near the end of September. • Other newsletters will come out end of November, January/February, and April. 	<ul style="list-style-type: none"> • Nicole to contact health therapist about the details of the offer.
7) RRC Liaison Report (Cynthia Zelenewich)	<ul style="list-style-type: none"> • Eva Brown has taken over for Pam Baldaro. She has been seconded from River East Collegiate. • Teacher Ed has established two entrance scholarships (\$600) for Business Teacher Ed. They will be available September 2012. This is happening to encourage more five-year students to join the program. 	<ul style="list-style-type: none"> • Nicole to add first year RRC teachers to membership list (complimentary memberships). • Nicole to add Eva to executive email list.

Comment [U1]: I don't know how to spell this word in the context Cynthia used it.

8) MTS Liaison Report (Norm Gould)	<ul style="list-style-type: none"> Absent. 	
9) Public Relations Report (Lisa Martins)	<ul style="list-style-type: none"> Nothing to report. 	
10) Website Maintenance Administrator (Chad Halstead)	<ul style="list-style-type: none"> Changed the banner. About Us is up to date. PD Opportunities is up to date. Publications is up to date. SAGE registration page is being set up. Two pages to sign up: one for membership renewal and session choices. The other will have the payment options. Discussion took place on how the resources page should look and be set up. 	
11) SAG Representative Report (Lisa Marshall)	<ul style="list-style-type: none"> The next SAG council meeting will be on Wednesday. Lisa will start a binder for the council minutes and information. 	
12) Student Representative Report (Jeff Lesage)	<ul style="list-style-type: none"> Discussed possible mentorship program between RRC students and EBIT members. 	<ul style="list-style-type: none"> Jeff to talk to students about their interest in this program. Jeff will also make an outline of the event and its goals and send this to the executive to edit.
13) Treasurer's Report (Suzy Martins)	<ul style="list-style-type: none"> Absent Nicole motioned to pay bills as follows: Variety Advertising Inc. for SAGE gift; Nicole Belanger for executive meeting breakfast and postage costs; Susana Hawryshko for mileage; Chad Halstead for newsletter incentive draw. Motion carried. 	<ul style="list-style-type: none"> Nicole to give invoices and receipts to Suzy to enter into accounting program. Nicole to deposit exhibitor cheques later today. Angela to give invoices for above exhibitors to Suzy.
14) New Business	<ul style="list-style-type: none"> None 	
15) Adjournment	<ul style="list-style-type: none"> 11:50 a.m. Next meeting: October TBA, 2011. 	