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| EBIT ~ Minutes for January 17, 2015 ~ | | |
| **Present:** | Paula Amaral, Angela Baraniuk, Shannon Derksen, Mark Lebar, Ivan Marynovskyy, Daryl McRae, Kristine Yang | |
| **Regrets:** | Susana Hawryshko, Carla Mroz, Anita Lesage | |
| **AGENDA ITEM** | **DISCUSSION/DECISION** | **ACTION REQUIRED** |
| 1. **Call to order** | * 9:42 a.m. (Red River College) |  |
| 1. **Approval of Agenda** | * Approved by Shannon and Mark. |  |
| 1. **Approval of Minutes** | * Approved by Shannon and Mark. | * Angela to contact Tranna Homenick re: retiring and writing something for the bulletin. * Majority of previous action items have been completed. |
| 1. **President’s Report (Angela Baraniuk)**    1. **Membership Report** | * Angela cannot attend the curriculum meetings. * Ivan sent membership report to Angela. Some emails have to be updated. |  |
| * 1. **SAGE 2015** | * Booth College is a potential SAGE host. * Discussion took place regarding having a SAGE at a location that is “convenient” to get to and parking friendly. The idea of providing parking vouchers was discussed. | * Angela to invite Booth College representative(s) to attend next meeting. |
| 1. **Curriculum Committee Report (Susana Hawryshko)** | * Absent. * First two meetings for curriculum renewal took place on December 15 and 16, 2014. Darryl, Angela, and Carla attended. There are several other EBIT members who part of this committee. * At that meeting, discussion took place regarding revamping the curriculum to be broken down into several clusters under the business umbrella. * With the development of this new framework, Darryl mentioned that it’s important that all the business ed courses include the integration of the necessary technology skills that are used in business today and to leave it open to the new trends in technology. * Darryl mentioned there will be some existing courses such as Print Communications that will not be removed. * The committee negotiated to have about 16 courses at the end. |  |
| 1. **Publication’s Editor Report (Kristine Yang)** | * Nothing to report. * Next bulletin to be published | * Kristine to decide when to publish next bulletin. |
| 1. **RRC Liaison Report  (Daryl McRae)** | * The Global Connections Conference is coming up in May. * The program is off to a new semester. There are three new adjunct faculty members working with the department. * Don Renz retired. As a result, there will be a positing for a full-time position or two in the spring. * The promotion season is coming up. An info session for potential students will be held. * The U of W has info sessions once a month to promote the program (for after degree students in addition to the early and middle years streams). * The program is working simultaneously with the renewal of the program with what’s going on. |  |
| 1. **Public Relations Report  (Carla Mroz)** | * Absent. | * Angela to get back to Carla re: Tranna Homenick. |
| 1. **Website Maintenance Administrator Report (Mark Lebar)** |  | * Angela to send mark AGM minutes * Mark to post AGM and monthly meeting minutes starting January 2015 |
| 1. **SAGE Representative Report (Shannon Derksen)** | * EBIT can send out emails to its members. However, if EBIT wants to send out emails to outside members, then an Unsubscribe button must be included in the email and any links must be inactive. (It’s alright to include URLs but they can’t be clickable.) * MTS will look at 1) SAGE conference mandatory 2) SAGE conference fees reimbursement. |  |
| 1. **Student Representative Report (Anita Lesage)** | * Absent. |  |
| 1. **Treasurer’s Report (Ivan Marynovskyy)** | * As of January 17, 2015, our chequing account balance is $3,000. * Angela transferred $1,388.17 into this account at the end of November. * Motion to pay current outstanding bills:   + $80 for four cheques for SAGE refunds   + $76.28 for SAGE gifts   + $54 for baby gift   + $500 for River East Collegiate (SAGE) * Seconded by Shannon |  |
| 1. **New Business** | * None. |  |
| 1. **Adjournment** | * 11:15 a.m. * Next meeting: Saturday, February 21 at RRC (9:30 a.m.). |  |