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| EBIT~ Minutes for October 17, 2015 ~ |
| **Present:** | Paula Amaral, Angela Baraniuk, Mark Lebar, Jessica Lister, Darryl McRae, Carla Mroz, Kristine Yang, Cynthia Zelenewich |
| **Regrets:** | Shannon Derksen, Susana Hawryshko, Ivan Marynovskyy |
| **AGENDA ITEM** | **DISCUSSION/DECISION** | **ACTION REQUIRED** |
| 1. **Call to order**
 | * 10:05 a.m. (Homewood Suites)
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| 1. **Approval of Agenda**
 | * Approved by Cynthia and Carla.
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| 1. **Approval of Minutes**
 | * Approved by Darryl and Carla.
 | * Angela did not have time to check with MTS re: newsletters
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| 1. **President’s Report(Angela Baraniuk)**
	1. **SAGE 2015**
 | * Angela introduced and welcomed the new student rep Jessica Lister to the executive.
* Everything is ready to go for SAGE!
* We have five sponsor tables.
* So far, there are 50 registrants. Another 18 are confirmed as presenters.
* Angela went over the “reality budget.”
* One retiree will be recognized at SAGE.
* Honorariums for presenters and door prizes were discussed. There will be 6-7 smaller prizes and one grand prize.
* Jobs assigned:Mark – technology and minute-takerShannon and Carla – registration tableRRC students – help with registrationCynthia – assisting Isabella DrydenAngela – presenter liaisonDarryl – assist exhibitorsIvan – treasurer’s report at AGMAngela – present AGMDarryl and Carla – talk about curriculum update
* Angela will hand out a survey to get information from our membership (what do they want to see at future SAGEs, would anyone like to host, etc.).
* Angela discussed snacks and lunch particulars.
 | * Angela to purchase and assemble new name tags.
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| * 1. **MTS Representative**
 | * Richard Allaire is our MTS representative. Angela will invite Richard to future meetings.
* James Bedford (VP of MTS) will be attending our SAGE to give greetings on behalf of MTS. This is something that MTS is doing this year. James will be there around 1:30 p.m.
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| * 1. **NBEA Conference**
 | * Takes place in Las Vegas in March of 2016.
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| 1. **Curriculum Committee Report(Carla Mroz/Susana Hawryshko)**
 | * There are two clusters and are working on a third to start. They are piloting for next year.
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| 1. **Publication’s Editor Report(Kristine Yang)**
 | * Nothing.
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| 1. **RRC Liaison Report (Darryl McRae/Cynthia Zelenewich)**
 | * Cynthia has the IDATE award money ready to go for SAGE.
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| 1. **Public Relations Report (Carla Mroz)**
 | * Carla will get presenter gifts ready.
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| 1. **Website Maintenance Administrator Report(Mark Lebar)**
 | * The website was briefly discussed.
 | * Mark will update website to be more current (i.e. publications, minutes, pd opportunities).
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| 1. **SAGE Representative Report(Shannon Derksen)**
 | * Regrets sent.
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| 1. **Student Representative Report(Jessice Lister)**
 | * Nothing to report.
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| 1. **Treasurer’s Report(Ivan Marynovskyy)**
 | * Absent.
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| 1. **New Business**
 | * Assembling goody bags.
 | * To discuss: continuing with publications.
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| 1. **Adjournment**
 | * 11:15 a.m.
* Next meeting: November 14, 2015.
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