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| EBIT~ Minutes for May 23, 2015 ~ |
| **Present:** | Paula Amaral, Angela Baraniuk, Shannon Derksen, Mark Lebar, Ivan Marynovskyy, Darryl McRae, Carla Mroz, Kristine Yang |
| **Regrets:** | Susana Hawryshko, Anita Lesage |
| **AGENDA ITEM** | **DISCUSSION/DECISION** | **ACTION REQUIRED** |
| 1. **Call to order**
 | * 9:44 a.m. (Red River College)
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| 1. **Approval of Agenda**
 | * Approved by Ivan and Kristine.
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| 1. **Approval of Minutes**
 | * Approved by Carla and Mark.
 | * Most of previous action items have been completed.
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| 1. **Elections**
 | * The following people were nominated for these positions:
* Publications Editor: Kristine
* President Elect: Mark
* Secretary: Paula
* They were all elected for said position for two more years.
 | * Angela to set up a visit to RRC students to recruit members.
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| 1. **President’s Report(Angela Baraniuk)**
	1. **SAGE 2015**
	2. **RRC Advisory Report**
 | * Angela tentatively booked the Viscount Gort for SAGE. Angela has also been in contact with the Windsor Park Hotel and will be visiting it to see what it has to offer.
* Both hotels are reasonably priced and include use of the facilities and a hot/cold lunch.
* Scott MacAuley is the keynote speaker.
* Mark suggested that we be prepared with questions to engage/motivate participants when the floor is opened up after the panel has spoken.
* Angela went over the day and all the confirmed speakers/sessions. The day seems to be planned out very well.
* Darryl suggested that in the SAGE program, we include bios of the individuals (instead of descriptions of their “sessions”).
* It was decided that we only offer full-day registrations and no half-day registrations.
* Angela talked about the thank you gifts to presenters.
* Carla will attend the RRC Advisory Meeting on Tuesday.
 | * Angela to send out an email to members and to Eva (to tweet) of our SAGE plans.
* Mark to see if Twitter can be incorporated into the website.
* Mark to touch base with a young entrepreneur contact.
* Angela to get bios of the speakers and to look into poster for announcing EBIT SAGE.
* Angela to work on a SAGE budget.
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| 1. **Curriculum Committee Report(Susana Hawryshko)**
 | * Regrets sent.
* Carla reported: There will be a meeting next week.
* The group is in the process of coming up with names for courses and details.
* They are not meeting in the summer to work on the curriculum.
* They are working together as a whole group on the curriculum instead of smaller groups.
* Due to the large number of courses that require updating, the curriculum will probably be ready next year September (as opposed to this year September).
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| 1. **Publication’s Editor Report(Kristine Yang)**
 | * Nothing to report.
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| 1. **RRC Liaison Report (Darryl McRae)**
 | * The deadline for the IDATE award is June 30.
* This year there are two possible/potential applicants. Cynthia will suggest to them that they apply.
* Student teaching is wrapped up for some and is half done for others.
* The new business technology teacher education instructor position has been filled by Justin Pasosky.
* The advisory meeting is on Tuesday.
* They are wrapping down the year in the next couple of weeks.
 | * Darryl to have RRC graphic designer to draft a poster about SAGE.
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| 1. **Public Relations Report (Carla Mroz)**
 | * Nothing to report.
 | * Angela to look into getting customized EBIT (all purpose) cards.
* Angela to send former EBIT executive member a “Get Well” card.
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| 1. **Website Maintenance Administrator Report(Mark Lebar)**
 | * Website renewal has come up. It is $71.80 for a two-year term.
* Motion to preapprove website renewal. Seconded by Kristine. All were in favour.
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| 1. **SAGE Representative Report(Shannon Derksen)**
 | * Shannon attended the final meeting of the year. They discussed Union Ware. The purpose of this program is to have all SAGE conference registrations managed under one umbrella. They are finally getting around to piloting it this year with a few SAGE groups. Perhaps it will be in place in the following year. It is one central system that will streamline things considerably.
* They also talked about Department of Education perhaps mandate future SAGEs. They want to ensure all teachers go to SAGE and stay for the day!
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| 1. **Student Representative Report(Anita Lesage)**
 | * Regrets sent.
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| 1. **Treasurer’s Report(Ivan Marynovskyy)**
 | * Ivan should receive the current bank statement this week.
* Motion to add Ivan Marynovskyy as a signing authority and to remove Suzy Martins. Seconded by Mark. All were in favour.
* Motion to pay bills:
	+ Mileage: $69.
	+ Breakfast meeting and SAGE gifts: $232.04.
	+ Website renewal: $71.80.
* Seconded by Shannon. All were in favour.
 | * Angela to work on bank paperwork to update authorities/signatures.
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| 1. **New Business**
 | * Nothing.
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| 1. **Adjournment**
 | * 11:10 a.m.
* There is no meeting in June (due to everyone’s year-end busy schedules).
* Next meeting: To be determined/announced.
* Have a good school yearend and summer!
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